

Carthage Central School District

Human Resources Department

36500 New York State Route 26

Carthage, New York 13619

315-493-5132 Fax: 315-493-7036

www.carthagecsd.org



Cathryn Haug

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VACANY NOTICE

JOB TITLE: School Attorney

Carthage Central School District

36500 NYS Rt. 26

Carthage, NY 13619

STARTING DATE: June 1, 2022

CLOSING DATE: March 1, 2022

Qualifications: Must be able to practice law in NYS

Duties:

Provides legal support and guidance for the District.

Provides training and legal updates to the Superintendent and Board of Education regarding negotiations, employment, and labor relations.

Provides advice and consultation on legal issues including EEOC, ADA, Title VII, IX, and XI complaints, FOIL, grievances, vendor, construction and procurement contracts along with SEQRA.

Participates on negotiation committees and labor management committee. Prepares memorandum of agreements as required for bargaining units.

Assist with 3020a, and Section 75 hearings and proceedings and any other disciplinary hearings.

Provides guidance to Superintendent regarding Civil Service Law.

Provides guidance to insure compliance with all state and federal laws.

Provides guidance with teacher assistance plans, counseling memos, and accountability practices.

Participates on the Administrative Council Leadership Team.

Please attach cover letter and apply on line at:

<https://www.applitrack.com/carthagecsd/onlineapp/>